



(904)345-0435 · jaxdragonfly.org

Camp Educator

Title: Camp Educator

Status: Paid

Hours: M-F 8:15am-2:15pm during camp weeks (flexible, see website)

Jax Dragonfly Academy selects students or graduates interested in working with young people in an outdoor summer camp setting. Most camp counselors have a background in education, recreation, sports and related areas or have previous summer camp experience; however, we also hire many counselors without previous camping experience.

If you are looking for summer work that involves working with children in a fun outdoor setting, then camp counseling at Jax Dragonfly Academy would be a great job for you. Camp counseling is also great work to list on a resume; many employers view it as extremely positive experience because it demonstrates the development of a high level of positive character traits.

Please fill out and return the following to Lizzy Ellis at info@jaxdragonfly.org.

Please type or print.

Date: _____

Applying for: **Camp Educator**

Name _____

Date of Birth _____

Street Address & Number _____

City _____ State _____ Zip _____

Phone Number _____

Email _____

Year in School or Year of Graduation _____

Major _____

Full-time /Part-time Employment _____

Camp Program Skills

In the following list, put a “T” before those activities you can organize and teach as an expert and an “A” for those activities in which you can assist. Put a “C” after those in which you have current certification and attach a copy of your certification.

Adventure/Challenge <input type="checkbox"/> climbing <input type="checkbox"/> kayaking Arts/Crafts <input type="checkbox"/> drawing/painting <input type="checkbox"/> 3D art/sculpture <input type="checkbox"/> photography <input type="checkbox"/> drama/theater Campcraft <input type="checkbox"/> backpacking <input type="checkbox"/> campcraft <input type="checkbox"/> fire skills <input type="checkbox"/> hiking <input type="checkbox"/> ropework <input type="checkbox"/> orienteering <input type="checkbox"/> outdoor cooking <input type="checkbox"/> outdoor living skills <input type="checkbox"/> overnights	Sports/Fitness <input type="checkbox"/> aerobics/exercise <input type="checkbox"/> baseball/softball <input type="checkbox"/> basketball <input type="checkbox"/> bicycling <input type="checkbox"/> dance <input type="checkbox"/> football <input type="checkbox"/> informal games <input type="checkbox"/> martial arts <input type="checkbox"/> soccer <input type="checkbox"/> swimming <input type="checkbox"/> track/field <input type="checkbox"/> volleyball Health/Safety <input type="checkbox"/> CPR <input type="checkbox"/> First Aid <input type="checkbox"/> Lifeguard	Music <input type="checkbox"/> singing <input type="checkbox"/> instrument (list) <input type="checkbox"/> DJ Nature <input type="checkbox"/> astronomy <input type="checkbox"/> anthropology <input type="checkbox"/> birds <input type="checkbox"/> environmental studies <input type="checkbox"/> flowers <input type="checkbox"/> forestry <input type="checkbox"/> insects <input type="checkbox"/> rocks/minerals <input type="checkbox"/> tracking Miscellaneous <input type="checkbox"/> foreign language <input type="checkbox"/> leadership development <input type="checkbox"/> storytelling
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List any other specialized training in camping, and experience or other training which might have a bearing on your camp position.

References

Please give names and contact information of three people, not relatives, who have knowledge about your character, experience and work habits.

Name	Relationship	Email	Phone

Employment History

Please provide a full record of all employment, paid and volunteer. Include any positions on camp staff; use a separate sheet, if necessary.

Date	Employer/Supervisor	Address	Phone	Nature of Work

Camp Policies

Harassment The camp's policy is to prohibit all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, work place harassment? (Note: a prior accusation is not an automatic bar to employment. The type of accusation and when it occurred will be evaluated by the camp before any decision is made.) If yes, please use additional paper to explain.

• Yes • No

Criminal Record Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe. (Note: a prior conviction is not an automatic bar to employment. The type of conviction and when it occurred will be evaluated by the camp before any decision is made.) If yes, please use additional paper to explain.

• Yes • No

Background Check Does Jax Dragonfly Academy have permission to perform a background check on you?

• Yes • No

I authorize investigation of all statements herein, including any checks of criminal records, and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that misrepresentations or falsifications herein or in other documents completed or submitted by the applicant will result in dismissal, regardless of the date of discovery by the camp.

Signature _____

Date _____

IMPORTANT AGREEMENT:

I agree to:

- Begin and remain for the exact dates I am hired
- Be willing to work the job to which I am assigned.
- Be part of the camp counseling team under the authority of the camp Program Directors. As a part of that team, I agree to be supportive, engaged and positive.
- Assume responsibility for my transportation to and from camp.
- Follow camp policies and procedures.
- Refrain from any sexual contact with youth or adults.
- Refrain from any kind of physical punishment or threats toward campers.
- No tobacco is allowed during working hours.
- There can be no drinking or use of drugs during the assignment.
- If accepted, I agree to personally and immediately notify the Program Director if circumstances affect my availability.
- I will be 18 years of age before June 6, 2020, and will have finished high school.
- I understand all statements become part of any future employee personnel files.

YOUR SIGNATURE _____

Date _____

Please write detailed answers to the following questions:

1. What experience have you had working with children and youth? What ages do you enjoy most, and what ages are most challenging for you?
2. What would make you a great staff member? What are some things you could work on?
3. In what organizations are you active? What are your hobbies/interests?
4. Many camp positions require physical stamina and some strenuous activity. Can you perform these and the other essential functions listed in the job description, with or without reasonable accommodations? Can you lift up to 50 pounds?

Please email this application to Lizzy Ellis at info@jaxdragonfly.org. If you meet the requirements, we will be in touch shortly to schedule an interview and ask any follow up questions.