

Jax Dragonfly Academy Code of Conduct

As a Participant with Jax Dragonfly Academy, I will:

- Show respect to other participants and treat them with courtesy and consideration
- Show respect to staff and cooperate fully with their instructions
- Know and follow the rules as stated by staff
- Respect the rights and beliefs of others
- Bullying, in any form, will not be tolerated
- Communicate in an appropriate manner, which means I will not use bad language or gestures, harsh words or tone of voice
- Conduct myself responsibly. I understand that unwelcome teasing or other unkind behaviors are not allowed.
- Refrain from deliberately causing bodily harm to participants or staff. I understand that pushing, kicking, tripping, hitting, or fighting are not acceptable and will not be tolerated
- Use program equipment, supplies and facilities properly
- Respect the property of others
- Be fully responsible for my actions and understand that irresponsible behavior will result in disciplinary action as described below
- Respect the environment in which the program is located and will not purposefully damage property, plants, or equipment.
- Not try to approach, touch, feed, or harm any living plants or animals, unless instructed by a Jax Dragonfly Academy staff member.

My Child and I have read the Code of Conduct. I have explained the expected behavior to my child.

Participant Name

Parent/Guardian Signature

Jax Dragonfly Academy Eco Camp Code of Conduct

At Dragonfly Academy Eco Camp we always respect each other:

- I will obey counselors, activity leaders, and camp staff at all times.
- I will not be part of any form of bullying: physical, verbal, or relational. No hitting, kicking, slapping, or punching. There is no tickling or touching of private areas (this includes slapping someone on the rear). Dragonfly Academy Camp reserves the right to apply appropriate disciplinary action based on the severity of a camper's bullying.
- I understand that there is no sharing of shower or bathroom stalls. We always cover up private areas in the presence of others, even of the same gender.
- I understand that for my safety it is important for a counselor to know my whereabouts at all times.
- I will not at any time be in possession of tobacco, drugs, vapes, e-cigarettes, alcohol, explicit materials, or any illegal substances or activities.
- I understand that to assist in creating a camp community involving interacting with my group mates and gaining independence, I will not bring a cell phone, smart watch, iPod, tablet, GoPro/action or other digital camera, or other personal electronics to camp. Dragonfly Academy Camp is not responsible for the replacement of damaged/missing items and has the right to take these items up if found, as they are not allowed at camp.
- I will not damage Dragonfly Academy Camp property or the property of others (no writing on tables, damaging trees, etc.).

At Dragonfly Academy Eco Camp we use appropriate verbal communication:

- I understand that profanity and vulgarity (including talk of tobacco, drugs, vapes, e-cigarettes, alcohol, explicit materials or any illegal substances or activities) have no place at camp.
- I will not lie, nor will I gossip about other campers or staff.
- I will not call anyone names, even jokingly. I will not talk about another's physical body.

At Dragonfly Academy Eco Camp the campers have the right:

- To have privacy when in private areas (e.g. bathroom, shower).
- To tell someone when feeling uneasy about ANY situation.
- To be taken seriously and to be treated with respect.

Staff Code of Conduct

Our Staffers are required to abide by the same code of conduct, with these additions:

- No camper is to be taken off by themselves. One-on-one counseling or private conversations are to be conducted in public settings (seen but not necessarily heard).
- No particular favoritism or gifts of a personal nature are to be given to any camper.
- Hold other staff accountable to the code of conduct

Camp staff use discipline as a learning opportunity for the camper and try to integrate problem-solving skills into the discussion.

1. Camp Staff will first verbally warn campers that have broken the rules. A discussion will occur between camper and counselor where goals and objectives will be set. Parents will be verbally notified.
2. If inappropriate behavior persists, campers will be restricted temporarily from the activity. Parents will be notified and an Accident/Incident Form will be filed.
3. Upon further violation, camper will have a discussion with the Camp Administrative Staff. Parents will be notified and an Accident/Incident Form will be filed.
4. If behavior does not improve, parents will be notified and child may be sent home. Parents will be notified and an Accident/Incident Form will be filed.
5. The camp administrative staff will discuss all decisions thoroughly before any child is sent home.

PLEASE NOTE The camp administrative staff retains the right to take immediate action if the campers' behavior poses a threat to their own safety, the safety of other campers or camp staff. There will be no refund of any amount for campers who are sent home because of behavior problems. Multiple potty accidents are considered behavior problems.

The following behaviors could result in dismissal from the camp:

- Hitting other campers or staff
- Continued disrespect to campers, faculty, or staff
- Failure to respond to camp staff

Jax Dragonfly Academy staff will create a fun and safe environment for participants in the program. Praise and positive reinforcement are used as effective methods of behavior management. Children who do not respond to these methods or who are destructive to others or to property will be dealt with in a professional, positive, and timely manner to correct the behavior. NOTE: Immediate dismissal from the program can occur at any time given severe circumstances. Refunds for missed days due to a discipline dismissal will not be granted.

Please make sure when registering your campers to read through all the Policies on the registration form. If you have any questions or concerns about any of our Policies please contact Lizzy at (904)345-0435.